

MEETING OF THE F I A F EXECUTIVE COMMITTEE

Toulouse, 17 - 18 - 19 January 1984

F I A F

EXECUTIVE COMMITTEE MEETING

Toulouse

17 - 19 January 1984

Members

S Francis

Vice President

Absent

C Ailes-Mally

Deputy Secretary General

S Crocetti

H Garcia-Hosa

E Orlandi

A-L Wilson

Executive Members

S Kola

Deputy Treasurer

P F Nair

F Smith

Absent

Honorary Members

E Lauritzen

U Poppele

M Seboda

J Tosi

Present

Absent

Executive Members

M Harrison, Cataloguing Commission

Absent

H Scher, Preservation Commission

M Stevens, Documentation Commission

Absent

Staff Secretary

B van der Linde

ISC Congress Hosts

Dr H Fris

Osterreichisches Filmarchiv

Dr E Bienenst

Osterreichisches Filmarchiv

P Konvichner

Osterreichisches Filmarchiv

Invited Guests

MEETING OF THE F I A F EXECUTIVE COMMITTEE

Toulouse, 17 - 18 - 19 January 1984

Members	W Klaue	President	
	R Daudelin	Secretary General	
	J de Vaal	Treasurer	
	R Borde	Vice President	
	E Bowser	Vice President	
	D Francis	Vice President	Absent
	C Alves-Netto	Deputy Secretary General	
	G Cincotti		
	H Garcia-Mesa		
	E Orbanz		
A-L Wibom			
Reserve Members	S Kula	Deputy Treasurer	
	P K Nair		
	P Spehr		Absent
Honorary Members	E Lauritzen		
	V Pogacic		
	M Svoboda		Absent
	J Toeplitz		Absent
Commission Heads	H Harrison, Cataloguing Commission		Absent
	H Schou, Preservation Commission		
	M Staykova, Documentation Commission		Absent
Executive Secretary	B van der Elst		
1984 Congress Hosts	Dr W Fritz	Oesterreichisches Filmarchiv	
	Dr R Bienert	Oesterreichisches Filmarchiv	
	P Konlechner	Oesterreichisches Filmmuseum	

Corrected 11.3.84

FINAL AGENDA

		Page
1	Adoption of the Agenda	1
2	Approval of the Minutes of the EC Meetings in Stockholm	1
3	Report on the preparations for the Vienna Congress	1
	!! Experts meeting in Vienna proposed by Unesco	4
4	Membership questions	
	New Candidates:	
4.1	Members: Koblenz Sao Paolo Seoul	7
4.2	Observers: Manila	8
	Reconfirmation:	
4.3	Members: Rochester London New York Copenhagen Brussels	8
4.4	Observers: Caracas Bogota Cairo !! Hanoi	10
4.5	Special Situations: Teheran Istanbul	11
4.6	Other membership questions	11
5	Commissions	
5.1	Commission Report: Preservation	15
5.2	Cataloguing	17
5.3	Documentation	17
5.4	Discussion: Should the Copyright Commission be revived?	18
6	Relations with Archives in developing countries	24
7	Projects underway and new projects	27
8	Financial Report	37
	8.1 1983: Accounts and Balance Sheet	
	8.2 1985: Draft budget	
9	Relations with UNESCO	38
10	Relations with other international organisations	39
11	Next FIAF Congresses: New York, Canberra, etc	41
12	Miscellaneous and Any Other Business	42

Abbreviations used in the Minutes

EC	Executive Committee
GM	General Meeting
!!	Points discussed but not on Agenda

M I N U T E S

Mr KLAUE opened the meeting with a welcome to all present, particularly the two Honorary Members and the three representatives from the Archives hosting the 1984 Congress.

Apologies had been received from Mr FRANCIS and Mr SPEHR; as Reserve Members, Mr KULA therefore had the right to vote throughout the meeting, Mr NAIR until the arrival of Mr GARCIA-MESA.

Mr KLAUE formally reported the death of the Honorary Member, Mr VOLKMANN, shortly after his 83rd birthday. His funeral had been attended by some FIAF representatives. He would be remembered by everyone.

1 ADOPTION OF THE AGENDA

The Agenda was adopted as presented with the inclusion of Point 4.2, Manila's candidature as Observers.

2 APPROVAL OF THE MINUTES OF THE STOCKHOLM MEETINGS

The Minutes were approved unanimously, subject to clarification requested by Ms ORBANZ:

- i p.23: 17-18 hours referred to total EC meeting time, not hours/day
- ii p.24: Her archive's invitation for the 1987 Congress would be withdrawn only in favour of a decision to hold the Congress in a developing country, not otherwise.

3 REPORT ON THE PREPARATIONS FOR THE 1984 CONGRESS IN VIENNA

The EC discussions have been summarised under 10 headings:

(1) ORGANISATION

Mr KONLECHNER confirmed that the two archives had held many joint meetings and arrangements were well in hand:

- Hotel Bookings at special rates for block reservations (20 single 3-5 April; 70 single/30 double 5 -11 April)
- Travel agent Administrative support being provided free of charge
Prompt return of booking forms requested
Willing to make additional tourist arrangements for individual participants
- Interpreters Congress: Eng/Fr/Spanish/German; Symposium: Eng/Fr only

(2) SCHEDULE & HOSPITALITY ARRANGEMENTS

(Meals provided by host archives: L = Lunch; D = Dinner)

Wed 4/Thu 5	EC Meetings (total 14 hours; L+D)
Fri 6/Sat 7	GM Meetings (L+D Fri/L Sat)
Sun 8	Symposium 1 at Laxenburg (L)
Mond 9	Symposium 2 at Filmmuseum (L+D)
Tues 10	Sightseeing: free or organised ?? (D + Viennese music)?
Wed 11	Spanish Riding School (10 am)*

*Subsequently cancelled

Following discussion, additional meetings were scheduled:

- i 2 EC meeting Sat 7: 8 -12 midnight
- ii PIP Supporters Fri 6: during dinner (with advance agenda)
- iii Preservation Commission audio-visual show:
to be part of Commission report (maximum 45 mins)

New Austrian feature films would be shown (Eng/Fr subtitles) in the Filmarchiv on Th/Frid/Sat, between 7 and midnight.

The Austrian Minister of Education would open the Congress (9am Fri 6)*
* Subsequently changed.

(3) SYMPOSIUM 1

"Cinema and Film in Central Europe, 1895 - 1914"

3 hours presentations (slide but not film facilities); 3 hours film
Lunch in same room as Exhibition "Film technology, architecture and
music"

No more speakers required but additional film offers welcome.

(4) SYMPOSIUM 2

"The importance of non-industrial cinema as part of our cultural
heritage"

Chair: Mr KUBELKA. Mr KONLECHNER invited contributions under 4
possible categories: Personal films, Film as working tool, Small format
films, Other. Film contributions were requested as early as possible
to help programme planning.

(5) FILM TRANSPORT

In response to a later question from Mr DAUDELIN, Mr KONLECHNER replied
that they had not considered the question of who would pay for transport
of films from contributors but he hoped that, as the Congress was
expensive to organise, archives would do what they could to help with
transport costs. He asked particularly that films should NOT be sent by
air mail or air parcel as this often took up to 3 weeks with Customs
delays; air freight should be used, as advised in FIAF Guidelines.

(6) BUDGET

Mr BIENERT reported that the Congress Budget was Aust sch 1,200,000
(\$80,000) of which one third represented the costs of interpreters and
associated equipment. He regretted that no funds were available to

assist with staying costs of "the poor".

In discussion, it was agreed that the whole of the FIAF Congress allocation of 370,000 Fr belges (Aust sch 150,000) should be made available to the host archives. The travel and staying costs of the Executive Secretary and the EC Interpreter would be charged under other items in the FIAF Budget.

Mr KONLECHNER reported that the Filmarchiv was in addition sponsoring the meeting of the Preservation Commission which was being held in Vienna around the same time.

(7) INVITATIONS

- i Non-governmental organisations
- ii Non-FIAF archives

- i Non-governmental organisations

It was agreed that the following organisations would be invited:

Unesco (invitation to Mr Arnaldo from Mr KLAUE);
ICA, FIAT, IASA, IAMHIST, IFLA (invitation from Brussels)

FICC

There had been contact with FICC in 1983 but there was felt to be no need to invite them to Vienna.

IFTC

In response to a query from Mr KULA concerning, Mr KLAUE reported there had been no contact with IFTC since FIAF ceased to be members. The group of NGO's had decided not to initiate contact at the moment. However, Unesco had put them on the list to be invited to the Experts Meeting in Vienna so perhaps it would be opportune to decide our stance following that meeting. The IFTC representative, Prof. Fulchignoni, had expressed interest in exchanging news of activities etc but had put nothing in writing.

FIAPF

Mrs WIBOM mentioned that the Swedish national association had made a good report on the Stockholm congress and suggested it would be useful to invite the Austrian Association. Mr KLAUE, Mr KONLECHNER and Dr FRITZ felt it would not be useful; there is virtually no contact between them and the archives.

- ii Non-FIAF Archives

It was agreed to invite :

- archives from developing countries who came to Stockholm
- Japan
- all organisations that asked for information on FIAF during 1983
- Madame Malthete-Melies (if she was interested)

(8) AGENDA FOR GENERAL MEETING

Draft contents and timings were finalised.

(9) EC REPORT (President's Report)

Following the discussions at Stockholm, Mr KLAUE asked for comments and suggestions on two issues:

- should the Report cover only central FIAF activities (the Federation, the Secretariat and the EC) OR include a summary of individual archive activities as well ?
- what particular points should be included ?

Mr CINCOTTI felt the Report should include some mention of individual member activities as well as central FIAF activities. He thought the most important thing was to see the Report as something for widespread use outside FIAF, making a clear statement of FIAF's policy objectives and achievements with regard to film heritage, looking both backward at what had been achieved and forward at what still had to be achieved.

Mr DAUDELIN agreed with this emphasis and felt the document could be designed to provoke discussion. For instance, it could include a reminder of the need for archives:

- to take account of new technologies
- to help prevent the loss of natural heritage in countries where archives are developing or do not yet exist.
- to set an example in standards of film projection (he mentioned the poor projection standards he had recently experienced in commercial cinemas in Paris)

As the Congress was early this year, Mrs VAN DER ELST asked that members' Annual Reports should be submitted as early as possible so there would be time to prepare any possible survey of them for the EC Report.

ACTION: Mr KLAUE to prepare draft EC Report for Vienna EC, taking into account discussions in Stockholm and Toulouse.

(10) EXPERTS MEETING IN VIENNA PROPOSED BY UNESCO

Mr KLAUE reported that he and Mr NAIR had met the day before with Mr ARNALDO of Unesco, who had proposed that a Unesco-funded meeting of experts should be held in Vienna immediately after the Congress, on April 11/12.

The experts would define the reasons for loss and destruction of archive material and provide guidance to Unesco in the preparation of their long and medium term working programmes for the support and development of preservation activities. Under a separate contract, Mr BORDE had been asked to provide an introductory paper for the meeting.

It was envisaged that the Group would comprise some 20 people (including Mr Arnaldo and a colleague) most of whom would have been present at the GA. Three categories had been proposed:

- i Experts invited by Unesco
Unesco would pay full travel & staying costs for 3 days
- ii NGO's invited by Unesco but not funded
FIAF, FIAT, ICA, IFTC (not IASA)
- iii Observers
Unesco to pay staying costs but not travel

Initial suggestions for delegates were as follows:

- i Experts (all paid)
Emphasis on delegates from non-European countries to enable them to attend the GM as well:
 - Bangladesh; Bolivia
 - Cinematheque Algerienne or Saudi Arabia or Egypt
 - Mozambique (Pimenta); Senegal

In addition, Unesco sought FIAF nominations for technical expert from industry, ie Kodak.

- ii NGOs
It was assumed Dr KAHLENBERG would represent ICA and agreed that Mr KLAUE should represent FIAF

- iii Observers (staying costs only)

- Gosfilmofond	- David Francis (*not free)
- Henning Schou	- Raymond Borde
- Eileen Bowser	- F Macotela
- Cosme Alves-Netto	- F Schmitt
- P K Nair	

Mr KLAUE pointed out that about 80% of the participants would be from FIAF and this was a great opportunity for FIAF to be seen to be associated with the formulation of Unesco's long term working programme in this area. In addition, the timing of the meeting would enable more representatives from developing countries to attend the GM. A budget of at least \$20,000 was available, which according to Unesco regulations should include the cost of simultaneous translation in English, French and the language of the host country.

Mr KLAUE asked the host archives to prepare a preliminary budget and list of questions to be submitted by phone to Mr Arnaldo from Toulouse. They had to make a recommendation on the most suitable contractual arrangements :

- Unesco + Austrian government (Ministry of Culture & Education)
- Unesco + National Commission
- Unesco + FIAF

Mr KLAUE felt it would be politically more prestigious for FIAF if the contract were not with FIAF. It was widely felt however that arrangements via the government or the national commission would be slow and inefficient; Mrs WIBUM pointed out that for Stockholm they had received funds from the National Commission 4 months after the congress. Mr KONLECHNER said they would need the money in advance as the archives

had no funds available. He suggested costs might be reduced by using the UNO building in Vienna and providing only English and French translation (not German).

ACTION:

- i Checklist of questions for Unesco to be prepared in Toulouse.
- ii Mr KONLECHNER and Mr SCHOU to reschedule Preservation Commission meeting previously planned for April 12/13.

4 MEMBERSHIP QUESTIONS

4.1 NEW CANDIDATES: MEMBERS

4.1a KOBLENZ: Bundesarchiv - Filmarchiv

To assist Dr KAHLENBERG in getting the necessary "guarantee of autonomy" documents from the Bundesarchiv, it had been agreed with him in Stockholm that Mr DAUDELIN should formally write asking for a copy of their Internal Rules and confirmation that Dr KAHLENBERG as Director of the Filmarchiv was the official FIAF representative.

Mr DAUDELIN was sorry to report that Dr KAHLENBERG had sent no reply to his letter of July 5 and asked the EC, and in particular the German members, if they felt the documents already available were sufficient.

Mr KLAUE felt the existing document was rather vague but Mr KULA felt it was clear that Dr KAHLENBERG had the full autonomy necessary and that it had been a considerable achievement to get the document submitted on 17 May 1983 signed by the Bundesarchiv. It was already in danger of setting a precedent for the other departments within the state archive. Mr CINCOTTI saw no problem as their situation was similar to that of London, Ottawa and Rome who were all full Members.

Ms ORBANZ had no objections but mentioned that there might be some change in the situation since the appointment of a new Minister of the Interior. It was agreed by all that any changes could be evaluated at the time of Reconfirmation.

DECISION by secret vote: Unanimous approval.

ACTION:

- i Mr DAUDELIN to confirm and ask that they provide list of films to Secretariat, pay their subscription and try to submit Annual Reports more punctually.
- ii Mr SCHOU to be provided with copy of 3 pages on preservation in report.

4.1b SAO PAULO: Fundacao Cinemateca Brasileira

They had applied for Membership but Mr DAUDELIN reported they had not yet responded to his letters of 28 October and 16 November, asking for more detailed information.

Mr ALVES-NETTO, who is a member of their Advisory Board, reported they had decided to change from a Foundation to a non-profit making company as their present Statutes prevented them from obtaining government money. The dossier would be submitted in time for consideration at Vienna.

ACTION

Mr ALVES-NETTO to chase them to supply information needed.

4.1c SEOUL: Korean Film Archive Incorporated Foundation

No change since Stockholm as Mrs WIBOM had had to postpone her inspection visit from 1983 to March 1984.

4.2 NEW CANDIDATES: OBSERVERS - MANILA: Filmarchives of the Philippines

The application was from a large state organisation which covered all aspects of cinematography in the Philippines.

There was a prolonged discussion of the dossier which was voluminous and spoke of ambitious government-backed plans but lacked specific information about the archive as distinct from its umbrella organisation. From contributions by Mrs BOWSER, Mr CINCOTTI, and Mr BORDE, Mr DAUDELIN prepared a list of some 10 points on which specific information was missing: archive goals, number of people engaged in archive activities, their functions, the size and allocation of the budget, the number and quality of films preserved, etc.

Mr BORDE pointed out that FIAF policy was to be fairly indulgent to archives starting out and wanting to become Observers but a list of films however modest should be insisted on as basic proof that they were to be taken seriously as an archive. Mrs WIBOM mentioned that Mr DE PEDRO had shown her a computer printout of some 2500 Philippine titles which she understood to be his holdings. Mr NAIR said it was only the national filmography, not their holdings; as far as he understood from his visit in December 1982, there was an impressive building but no films. Mr KULA said he understood all the films were in the producers' vaults.

ACTION:

Mr DAUDELIN to ask them to submit information in time for Vienna and invite them to the Congress.

4.3 RECONFIRMATIONS: MEMBERS

Mr DAUDELIN opened by saying the 5 candidates for reconfirmation were all active and well-known to the Federation but the Reconfirmation procedure was nevertheless extremely useful as it provided an opportunity for an updated overview of their activities.

4.3a COPENHAGEN: Det Danske Filmmuseum

In reviewing the dossier supplied by Mr MONTY on 28 June 1983, Mr DAUDELIN noted that the latest balance sheet and updated organisation chart were missing but everything was otherwise in order.

DECISION & ACTION: Reconfirmed unanimously, Mr DAUDELIN to advise, with polite request for missing items.

4.3b BRUSSELS: Cinematheque Royale de Belgique

Mr LEDOUX had submitted full documentation on 30 November, together with extract from a report to the Ministry with very detailed financial information. The budget for preservation was particularly impressive.

DECISION & ACTION: Reconfirmed unanimously, Mr DAUDELIN to advise.

4.3c NEW YORK: Museum of Modern Art

Mr DAUDELIN commented that this dossier was a model response to FIAF requirements and provided an excellent overview.

Questions regarding relations with AFI following recent developments would be discussed under item 4.6.

DECISION & ACTION: Reconfirmed unanimously, Mr DAUDELIN to advise formally.

4.3d LONDON: The National Film Archive

The dossier was complete, with a letter from the Director of the British Film Institute confirming NFA autonomy, and detailed budget information in the BFI Annual Report.

DECISION & ACTION: Reconfirmed unanimously, Mr DAUDELIN to advise.

4.3e ROCHESTER: Department of Film, International Museum of Photography

The dossier dated 28 November 1983 was complete. Mrs BOWSER reported that the financial situation was improving. She felt they should be encouraged to have their own letterhead to demonstrate their autonomy from the IMP: she noted the name of the department was not even typed in.

DECISION & ACTION: Reconfirmed unanimously, Mr DAUDELIN to advise, with comment re letterhead.

4.3f Future Reconfirmations

Mrs VAN DER ELST pointed out that there were now too many Members for the Reconfirmation procedure to be completed within the 5 years with the present batch size. It was therefore agreed to consider up to 10 archives at a time. With the 1984 Congress being early, it was agreed to consider the next batch at the EC meeting at the end of 1984.

ACTION: Mrs VAN DER ELST to notify the next batch: Milan, Warsaw, Stockholm, Prague, Amsterdam, Moscow, Rome, Belgrade.

4.4 RECONFIRMATION : OBSERVERS

4.4a CARACAS: Cinemateca Nacional de Venezuela

As there had been no news and no subscription from them for 2 years, the "ultimatum" agreed at Stockholm had been sent on June 27, 1983, but there had been no response.

Mr GARCIA-MESA was surprised at their silence as he knew they have financial problems but were nevertheless active; a representative had attended the Latin American Film Festival in Habana and had brought along some books they had recently published.

Mr ALVES-NETTO asked for confirmation that if the money could be paid they would not have to go through the new application procedures again.

DECISION & ACTION:

i Mr DAUDELIN to write again, indicating that services were being suspended and the EC would have to recommend deletion if they did not respond in time for Vienna.

ii Mr GARCIA-MESA and Mr ALVES-NETTO said they would both write personal letters to encourage a response.

4.4b BOGOTA: Fundacion Cinemateca Columbiana

This was a similar situation as they had not replied to letters of 24 June and 29 November; they had not submitted their Annual Report for 1982 nor paid their subscriptions for 1982 or 1983.

Mr ALVES-NETTO mentioned they were one of the oldest archives in Latin America and regretted that he had had no contact with them for 3 years.

DECISION & ACTION:

A further formal approach and a private request to Claudia Triana at the Cinemateca Distrital, Bogota (not part of FIAF) to try and investigate.

4.4c CAIRO: Al-archiv Al-kawmy Lil-film

They pay regularly and an Annual Report was finally submitted in November 1983 although it was very brief. They had written on 29 December to Mr DAUDELIN asking for information on the Toulouse meeting so they could send a representative to explain their situation and ask for financial and other help but the letter was too late to arrange anything.

It was noted that correspondence was from the Egyptian Film Center, not the Archive, and Mr KLAUE wondered if the Archive actually still existed (he might have the opportunity to visit Egypt in 1984). Mr POGACIC said the situation had been the same for some 30 years.

DECISION & ACTION:

Reconfirmed but Mr DAUDELIN to ask that more information on duties and activities be included in future Annual Reports.

4.4d HANOI: Vietnam Film Archives

Mr DAUDELIN reported that they had been already reconfirmed but the subscription had not been paid.

ACTION: Secretary-General and Treasurer to send reminder letters.

4.5 SPECIAL SITUATIONS

4.5a TEHERAN: Filmkhaneh Melli Iran

Mr KLAUE had submitted a two-page report on a meeting he had at the Leipzig Film Festival in November 1983 with the General Director of the Department of Cinematographic Research and Relations. The Archive wanted to re-establish their status in FIAF and had already paid \$4,000 in subscriptions which covered the 4 years in arrears and many years in advance.

They had been invited to Poona but had not responded as yet. They could be sent the questionnaire for developing countries but it should not be a requirement for their application to rejoin.

DECISION & ACTION:

Send new Statutes and standard questions as if new candidates as Observers; invite to Vienna.

4.5b ISTANBUL: Sinema Televizyon Enstitusu

The suspension decision of the GM had been sent to them by registered mail on June 13, 1983 but there had been no response. In addition, the money they claimed they would send in the telex to Stockholm had not been received.

Mr DE VAAL reported that a letter from the Turkish Film Festival asking for Joris Ivens films, and the accompanying catalogue, had an impressive list of collaborators but there was no mention of the Turkish archive.

DECISION: Discuss again at EC in Vienna and report to GA accordingly.

4.6 OTHER MEMBERSHIP QUESTIONS

4.6 a PARIS : Cinematheque Francaise

Mr DAUDELIN reported on recent personnel changes at the CF: members had been advised on 19 December of the appointment of M. Vincent Pinel as

head of the Film Department but since then the Director, Mr Deloques-Fourcaud, had resigned. Mr DAUDELIN and Mr BORDE reported on their understanding of the situation: a new Director was expected to be appointed at the end of January but meanwhile the appointment of M Pinel was welcomed as he had established a considerable reputation in his ten years at the Maison de la Culture at Le Havre.

When they had been re-admitted to FIAF as Observers, it had been decided that any outstanding problems concerning non-return of films, equipment, etc., would be tackled on a bilateral basis by the archives concerned. Several members reported they had had no replies to their letters; in the case of films supplied recently, one archive reported they had been returned poorly packed, another noted markings suggesting they had been copied, a third that promises to pay for films loaned had not been kept. On the other hand, several members had good experiences:

- Mr BORDE had had no problems with recent loans;
- Mr GARCIA-MESA had had considerable cooperation in the last 3 to 4 years and Mr Costa Gavras had recently offered help with the Cuban Film Archive 25th Anniversary in 1985;
- Mr DAUDELIN reported they had been very cooperative in offering copies for a retrospective and had even instructed the French Cultural Attache in Quebec to observe FIAF protocol and request films via the Cinematheque Quebecoise;
- Mr CINCOTTI reported considerable good will and personal contacts; Mr Costa Gavras was offering a copy of his latest film to the Cineteca Nacional as a gift.

ACTION:

- i It was agreed to talk with the CF privately at Vienna and remind them that outstanding problems would need resolution before they were considered as full Members.
- ii Mrs VAN DER ELST to send them copy of Guidelines for Film Shipment.

4.6b WASHINGTON: American Film Institute

Mr DAUDELIN referred to the letter sent by Larry KARR to a number of members on 29 August reporting on his imminent departure from the AFI. Mr DAUDELIN and Mrs BOWSER reported on their understanding of the situation. With the new organisation it was not clear whether the AFI itself would continue to be considered as an archive and, if so, who would represent the archive in FIAF; in addition, the American archives were for the moment unclear about the possible effects of the changes on their operations and funding. Bob Rosen had been invited to take one year leave of absence from UCLA to be the new Director and had accepted in order to secure proper consideration of the American archives' objectives.

ACTION:

As the new Director of the AFI, Jean Firstenberg, had not written to FIAF explaining the situation, it was agreed that Mr DAUDELIN should write to her formally asking for information about the reorganisation and

asking who would represent AFI in Vienna.

4.6c TOKYO: National Film Center, National Museum of Modern Art

Mr KLAUE met Mr Maruo in Japan and reported that he is seeking approval of the authorities to apply to rejoin FIAF and hopes to come to Vienna.

As Madame Kawakita was also keen to cooperate with FIAF and had already offered films, it was agreed to invite her to Vienna as well.

ACTION: Two invitations.

4.6d CANBERRA: National Film Archive, National Library of Australia

They had some problems concerning their autonomy within the Library and, at their request, Mr KLAUE had formally written to the Minister of Home Affairs pointing out the importance of the archive's activities.

4.6e MADRID: Filmoteca Espanola

Mr DAUDELIN had heard privately via Dolores Devesa and Catharine Gauthier that there were considerable problems at the Archive, with staff going on strike because they were not being paid. Mr SORIA was thinking of taking early retirement.

ACTION: Mr DAUDELIN and Mr KLAUE to telephone Ms Gauthier asking her to write formally to FIAF if there is any way FIAF might help.

4.6f LA PAZ: Cinemateca Boliviana

Mrs WIBOM reported that when she heard from Mr SUSZ that the Archive was in danger of going bankrupt she had forwarded his letter with a request for help to FIAF (not received), Unesco and SIDA (the Swedish International Development Agency).

To her delight and surprise, Unesco had responded with a promise of \$15,000 for equipment in 1984 and SIDA had provided \$5,000.

Mr KLAUE reported that the Unesco money had been confirmed in the 1984 budget and he would cable to Mr SUSZ "to get it moving".

4.6g Requests for Information

Since the last meeting, requests for information about joining FIAF had been received from:

- Harvard Film Archive
- Film Centre, Art Institute of Chicago
- Wisconsin Center for Film and Theatre Research, University of Wisconsin

- Australian Archives, Sydney
- Ghetto Fighters House, Israel
- Hongkong Film Festival

E N D O F D A Y 1

5 COMMISSIONS

5.1 PRESERVATION COMMISSION REPORT
(presented at end of Day 3)

Mr SCHOU reviewed his written report (Annex 1), asking first for advice on the level of detail required by the EC. Mrs BOWSER thought that word-for-word transcription was a waste of time.

(1) Preservation Manual

The proofreading had been completed, using a number of external experts, and various Commission members had undertaken extensions and/or corrections. It was hoped to be ready for publication by the end of March. Mr KLAUE stressed the importance of publishing as soon as possible; it could no longer be a Unesco publication but Unesco was ready to offer a contract to contribute to publication costs.

(2) Commission Programme for Short, Medium and Long Term Projects

Mr SCHOU pointed out that the priority of the different projects had not been indicated. The high priority projects tended to be those that would take the longest to complete so they had deliberately included some short-term projects of lesser priority which could produce something useful quickly.

(3) Proposal for own logo for FIAF Preservation Commission films

A mock-up was shown and will be further developed for Vienna.

(4) Terms of Reference

Mr SCHOU reported that the Commission were not happy with the existing term "audio-visual materials" which included items outside FIAF's normal brief (slides, gramophone records, audio-cassettes). In particular, he raised the question of covering video-tape, either by extending the Commission with a video-tape expert or through collaboration with the Technical Committee of FIAT for joint work on video-tape. Mr KLAUE felt that all questions of videotape preservation should be left to FIAT so that FIAF was free to concentrate on the many problems of film preservation.

Mr KULA mentioned that other organisations besides FIAT had considerable expertise in conservation of electronic recordings: in addition to The Motion Picture & Television Engineers (SMPTE), the Technical Committee of the European Broadcasting Union was becoming much more active. He endorsed the idea of close contact with committees in other organisations to ensure relevant work could be made available to FIAF members, rather than attempting to duplicate the work within FIAF. Mr KLAUE pointed out that FIAT had not existed when the term "audio-visual materials" had been adopted and all favoured the term "moving images".

(5) Formal approval of working programme

The EC formally approved the Working Programme as published in the last issue of the Bulletin. Mr SCHOU mentioned that they would be always willing to consider possible additions and had already added the project to update the preservation section of the new handbook on film archives

and there would be others not mentioned yet.

(6) Use of Technical Column of Bulletin to reach Technicians

It was widely acknowledged that many FIAF publications stayed in the Library or the Curator's office and never reached the individuals who would most benefit.

To overcome both distribution and language problems, it was decided:

- to ask delegates at Vienna to supply name and mailing address of their Senior Technician
- to ask Spanish, German and *French (*Mr Schmitt has agreed) archives to identify a nominee to be responsible for obtaining a translation of the Technical Column of the Bulletin.
- The Technical Column of the Bulletin to be sent out, in the appropriate language, directly to the Senior Technician at each archive.

(7) Budget

Mr SCHOU reported there had been unexpected political problems affecting the funding of his FIAF travelling so asked if FIAF money were available for this purpose. Mr KLAUE pointed out that the Commissions themselves could decide how to spend their Budget.

Mr DE VAAL felt it would not be fair to give one Commission additional funding but Mr KULA and Mrs WIBOM both queried this, stressing that the EC was free to decide its own priorities and allocate additional funds to assist the Commission in setting up its new working programme. Mrs VAN DER ELST pointed out that the Preservation Commission had an accumulation of "credit" over many years as it had not spent money on meetings, because of the exceptional circumstances of Mr VOLKMANN's illness.

(8) North American Sub-Commission

It was agreed that Peter Williamson would be an excellent Acting Chairman of the Commission until such time as Larry Karr's personal circumstances were resolved.

(9) Publication of Stockholm Technical Symposium Proceedings

No action had been taken since the decisions at Stockholm although Mrs WIBOM mentioned the possibility of obtaining some financial help from Unesco.

It was agreed that Mr KULA and Mr SCHOU would review while in Toulouse the amount of work to be done and Mr KULA would confirm with Mr Labrada that FIAT were still ready to pay for all the transcriptions and the printing and be responsible for editing the video material.

5.2 CATALOGUING COMMISSION REPORT

No meeting had been held since Stockholm but the EC reviewed the 3 page Report submitted by Mrs HARRISON indicating progress on the various projects.

Further to Item 5, Nitrate Union Catalog, Mrs VAN DER ELST reported that Mr Holman had designed an input form but he and Mr FRANCIS had formed the impression that the members were not particularly interested in the project. Mr KLAUE pointed out that they should certainly continue with their examination of the practical details as they had a mandate to do so from the GM. A further decision would be taken on the basis of the Commission's suggestions. Mr KULA thought the project might be linked with Item 3, Technical Data Form, but Ms ORBANZ pointed out that the essence of Item 5 was to keep the Union Catalog simple, identifying the existence of a film rather than providing a full technical description.

ACTION: Mrs VAN DER ELST to telephone Mr Holman to encourage him to continue to prepare proposals for Vienna.

5.3 DOCUMENTATION COMMISSION REPORT

Mrs BOWSER reported that she had nothing further to add to the 6-page Report and PIP Annexes submitted by Mrs STAYKOVA. She circulated samples of the recently produced brochure/order form describing FIAF publications and Mrs VAN DER ELST reported that a French version would be printed in Brussels.

FIAF was formally requested for money as follows:

1985 Budget		
- Item VI.1	Printing revised classification scheme	£870
- Item I.5	1984 publicity campaign	700
1984 FIAF Loan to be repaid from sales		
- Item I.2	Printing of 1983 Film Volume	5,500

Mrs BOWSER reported that she would be retiring from the Commission at their next meeting but mentioned that Mrs STAYKOVA had difficulty in attending two meetings in the West per year.

Mr DE VAAL and Mr KLAUE felt both Commissions should be warmly congratulated and thanked for all the valuable, and unpaid, work they are doing.

DECISION:

Loan of £5,500 approved subject to repayment of loans for previous volume.

Other grants to be discussed with FIAF Draft 1985 Budget (item 8.2)

ACTION:

i Mrs VAN DER ELST to send publicity leaflet to Poona for the Regional Seminar (25 copies).

ii Appreciation of Commission activities to be included in EC Report.

5.4 DISCUSSION: Should the Copyright Commission be revived ?

The EC spent nearly two hours, including coffee break, discussing this issue and possible ways of coping with the many legal problems facing Archives.

Mr KLAUE gave a brief history of the previous Commission which had been a small working group, chaired by Jon KUIPER, and including Wolfgang KLAUE, Jon STENKLEV and Ulrich POSCHKE. There had been no clear definition of tasks but they had made a major contribution over several years in the Revision of FIAF Statutes and Rules. They had also begun a compilation of legal documents used in setting up archives (statutes, rules and national copyright regulations) but information had been received from only a few archives. It was felt there was no real urgency and in any case FIAF members did not have the appropriate legal background to continue, so this task was abandoned and the Commission discontinued.

Mr KLAUE felt that as archive specialists, we could identify the problems but could not correctly formulate solutions or recommendations. We had already had difficulty in trying to produce a draft agreement with Film Producers' Associations (FIAPF). For the Unesco Recommendation on copyright, we had had to seek help from an international lawyer. However, problems were increasing and more and more requests were being received, especially from developing countries, for help with drafting contracts for legal deposit, for agreements with producers, etc.

The EC had to decide what if anything should be done and what funds FIAF could make available.

Mrs BOWSER opened the discussion by mentioning that there had been some rather naive expectations about the possibilities of providing legal advice relating to copyright on specific films and pointed out that, in any case, it was illegal in her country for non-specialists to give legal advice. However, there were occasions when it would be useful for FIAF to be able to hire legal advice and she felt money set aside for this purpose would be more valuable than money spent on a Commission composed of amateurs. For non-legal tasks (eg collection and collation of documents), she felt it would be simpler to appoint individual members on a project basis rather than set up the machinery of a Commission.

Mr POGACIC felt there were two main tasks for a Commission:

- i to try to influence international copyright legislation which was quite old and generally favoured the producers. This would be difficult.
- ii to study legislation in individual countries to attempt to

identify formulations which might be useful for others, especially the newer countries.

As an example of the benefits of ii above, he mentioned that in Yugoslavia they had never found a successful definition of what was intended by "copy of a film" in connection with legal deposit (eg did it have to be new or did the archive have to accept a worn-out copy, who paid, what conditions, etc); he had been very pleased therefore to hear of the Swedish solution which was for the author to give his written approval of the copy deposited in the Archive.

As countries were so different, he did not feel FIAF could pressure members to campaign for any particular legislation but perhaps FIAF's most useful contribution therefore would be to make information available to members and would-be members about what was happening in different countries.

Mr ALVES-NETTO agreed with Mr POGACIC and felt there was no need for a Commission. However, as we would need a legal adviser on occasions, he suggested we should turn to Mrs WIBOM.

Mr CINCOTTI agreed that in view of the complexities, FIAF could not usefully have a Commission of its own members but he felt a single adviser would be insufficient as there was so much international diversity. Perhaps FIAF could appoint a small group of legal specialists drawn from different countries who would be willing to study the various questions out of professional interest (perhaps academic researchers). He felt experts could be found who would be interested to meet together, with travel and expenses paid from the FIAF Commission budget, but without charging for their professional time.

Mrs WIBOM felt there was no need for a Commission and she felt many of the legal problems, particularly with FIAPF, had diminished over the years because now the producers were far more concerned with the problems raised by developments in technology (eg cable, satellite, Pay-TV). On the contrary, the producers were very pleased at the work being done in the archives which in many cases had enabled them to resell products which would otherwise have been lost. She felt that FIAF could perhaps consider the internal problems of archives re copyright: how to get the producers to pay for archive work, how to protect archive interests, but in her experience problems needed resolution on a one-off basis in the light of the individual circumstances.

Perhaps FIAF could circularise members asking them to let FIAF know when they had problems and would welcome help so that members could pool their experiences and try to respond as appropriate to individual needs.

Mr KULA felt there was no need to establish a Commission: we lacked legal expertise and in any case we could not interfere and tell archives what they should do in their own countries. However, as Mr POGACIC had suggested, we could collect the experiences of different countries in their relations with state authorities, producers, etc. together with the variations in deposit regulations (type and quality of deposit, time

allowed to comply). In addition, he referred to the many initiatives Unesco was taking in connection with the New World Information Order and the many studies and questions concerning the free exchange of information across international frontiers, and the free import/export of education and cultural material: was FIAF aware of these developments, did it have a position on them, was it time to consider how to express its position to those attempting to solve these problems? Perhaps the EC as a whole should be discussing these new problems rather than devolving them to a smaller group.

Mr NAIR supported the idea of having a body of information at the Secretariat, especially for the use of developing countries. Perhaps one of the established archives could be made responsible for assembling it.

Mrs WIBOM mentioned that she had made a personal collection of practices of different archives regarding legal deposit but it had been of no help whatever in her negotiations with her own government authorities, who had ignored her suggestions and comments about the situation in other countries.

Ms ORBANZ pointed to some of the problems which arise in practice, even when archives try to formulate rules for their own use, with or without the help of other members. First, when her Archive had compiled a list of the copyright problems which they had encountered, the legal expert they consulted had said each case had to be considered individually. Secondly, she did not think it was practicable to consult other FIAF members for advice, either directly or through the Secretariat, as when the problems occurred a solution was needed within days. Thirdly, as an example of the dangers inherent in taking documents from a central file, she mentioned that when they were considering a revision of their copyright agreement, they had obtained from Mr FRANCIS a copy of the legal deposit agreement used in London but he had pointed out that it dated back to 1936 and they were not too happy with it themselves. Fourthly, even within a country, archives obtained films under different conditions, as was the case with the Bundesarchiv and her own archive.

Mr's BOWSER was more positive about the benefits of having access to each other's documents as she had found it useful to use the Ottawa standard deposit form as a model. She felt it was unreasonable for the Secretariat to have the responsibility of deciding which documents to send out, even assuming they had been assembled. She thought it would be feasible to have a small working group assemble samples of documents appropriate for different circumstances. This was wanted by developing countries more than anything else. Mr GARCIA-MESA fully supported this view.

Mr DE VAAL felt the general view was that a Commission was not appropriate but that the Secretariat should at least collect documentation from members. Funds could be set aside in the Budget, Mr KULA suggesting the heading "Reserved for Expert Consultation".

Mr CINCOTTI mentioned that the discussion had been stressing our "legal ignorance" but felt it was important to be alert also to the problems

caused by legislators who were ignorant of film terminology. As example, he cited the revision of the Italian copyright law made in 1965 which had used the term "contretype" to describe the negative; one producer had made use of this mistake and claimed that he was only obliged to deposit a "contretype" (ie B/W negative) of colour films (as the correct term for a colour negative was "internegative"). This interpretation had even been upheld in the Courts so the archives were now dependent on the goodwill of producers, rather than the law itself, and several producers were not cooperating.

He was in favour of collecting the national legislation from different countries but suggested one Archive might volunteer the task of collection and survey instead of burdening the Secretariat. He reiterated his view that it would be possible to find a group of legal experts who would be interested to study the questions without charging for their time.

Mrs VAN DER ELST confirmed that she was willing to do whatever she was asked but would need guidance; when she had simply asked for copies of legislation to be sent to the Secretariat in the past, there had been little response.

Summarising the discussion after the break, Mr KLAUE mentioned that although there was agreement that a Commission was not needed, they nevertheless had to find a way of responding to the increasing number of requests from within and from outside the Federation both on legal and administrative matters within a country, and on matters relating to international agreements and resolutions. He pointed out that FIAF had been invited to 5 international meetings in the second half of 1983, a trend which he felt would continue, and increasingly require attention to international legal matters.

He suggested they should follow two lines of action:

a FIAF should seek to appoint a permanent legal adviser, ideally someone who already had knowledge of the Federation and its work. Of the two advisers FIAF had consulted so far, the first (Neville March Hunnings) had not been useful, the second (Mr Strachnow) had already retired, so they would have to seek elsewhere.

b A start should be made to collect information and distribute examples and models on request. The tasks would include preparation of a questionnaire, collection and analysis of the material, selection of models (statutes for archives, deposit agreements and regulations), checking that archives are willing for documents selected to be made public (Transcriber's Note: ? with identifying names & information suppressed).

In response to point a, Mrs WIBOM and Mr KULA stressed that, although it might be attractive to have a single individual available for consultation on a retainer basis, in practice a single individual would not have the knowhow to handle the wide range of different problems and national considerations which would need to be taken into account. The

first priority was to ensure that funds were available in the FIAF budget "for expert consultation" when required.

In the temporary absence of the President, Mrs BOWSER took the Chair.

Various members then volunteered to cover some aspects of point b (see DECISIONS).

On the question of copyright and legal deposit, Mrs VAN DER ELST reported that Mr FRANCIS had already begun a collection for his own needs.

Mr DAUDELIN reminded the EC that it was Catherine Gautier from Madrid who had wanted the subject discussed at Stockholm and she was particularly interested in copyright problems with respect to the producers, especially in view of new technological developments (tape transfers, etc.)

Mr KULA thought there were interesting and important developments in the EEC where there were attempts to break down the barriers to the exchange of television and film productions (eg removal of customs barriers for exchange of specific cultural materials). He felt these might set a trend for similar developments worldwide, both within and across existing trading blocs.

On his return to the meeting, Mr KLAUE mentioned they had recently engaged a young lawyer in the archive who might be able to help in the future.

Mrs VAN DER ELST reminded the EC that the Secretariat had copies of all the Statutes and Rules submitted in the dossiers applying for membership; it was agreed that Mr KLAUE and Mr KULA would review these with her in Brussels at the time of the Round Table meeting.

DECISIONS

- i Proposal for new Budget heading, "Reserve for expert consultation"
 - ii Members to be asked for recommendations of legal experts who could be approached as potential advisers.
 - iii Volunteers as below
- a relations between archives and their national governments
(Mrs WIBOM)
 - b statutes and laws of Latin countries: Italy and France
(Mr CINCOTTI)
(Transcriber's Note: did he mean + Latin America + Spain ?
 - c national legislation setting up archives
+ retrospective legislation controlling activities of existing archives
(Mr KULA, as continuation of work in progress for Unesco

covering 4 or 5 different countries representative of different geographical areas and different stages of development)

- d bilateral agreements on voluntary deposit
(Mr KULA)

!! While awaiting the return of the President, a number of points were raised which were not on the Agenda.

- a Illustration of cooperation in retrieving lost heritage

Mrs WIBOM described to the EC an exciting illustration of the benefits of international cooperation through FIAF. A Brazilian friend of Mr ALVES-NETTO had noticed an article from an unknown writer in Bangkok regretting the progressive loss of the Thai film heritage; the writer had been traced and brought to the Stockholm congress and since then the Swedish archives had already been able to find for him a 1940's feature film (A Handful of Dust, Hungarian director and Swedish team) and an actuality film of the Thai King's visit to Sweden in 1897.

- b Assembly of useful FIAF propaganda

Mr KULA reported that the Historical Journal of Film Radio and Television produced by IAMHIST had published a very complimentary review of "Cinema 1900-1906" describing it as "a major contribution to scholarship".

He asked if FIAF had any programme or policy to assemble positive comments from outside sources. They could be useful for future FIAF propaganda and in particular the official history of FIAF and the forthcoming 50th Anniversary Celebrations.

- c International regulations for shipping nitrate by air

Mrs BOWSER mentioned that their shipping agents were now refusing to ship nitrate by air because of international regulations and she wondered if they were interpreting them correctly. There were also problems regarding the containers to be used when sending by sea. She would be interested in the experiences of others.

DECISIONS: No decisions were made for possible future consideration or action.

6 RELATIONS WITH ARCHIVES IN DEVELOPING COUNTRIES

Mr KLAUE listed the points raised during the discussions in Stockholm by the representatives from developing countries:

i Closer information contacts with FIAF

eg names and addresses of Members

names and addresses of Commission Chairmen (already supplied)

news of FIAF activities (perhaps via EC Report & Commission Reports to GM?)

FIAF publications (already supplied; he suggested decisions for future be based on cost and relevance of individual publications)

ii Training

- Regional seminars planned for Poona, Brazil and Mozambique
- Summer School, Berlin 1984
- Individual fellowships offered by UNESCO via FIAF
 - plans underway for Tanzania/Pyong Yang & Sri Lanka/Ottawa
- Participation in FIAF meetings
 - cf via Unesco-funded Experts Meeting planned for Vienna
- Bilateral exchanges

Much was being achieved; the door was open for additional practical projects.

iii Moral Support

There had been frequent mention of need for "sensibilisation" of governments to importance of preservation. Mr KLAUE suggested FIAF should continue its practice of writing to government organisations in response to specific requests from the country concerned (cf recent letter to Prime Minister of Thailand).

iv Advice on Technical and Administrative Problems

- Construction of vaults

Apparently a manuscript has already been prepared for Unesco by Dr Roads.

- Circulation of technical information

Perhaps via the Technical Column of the Bulletin which could be published and distributed separately, subject to authors' permission.

- Standard agreement for deposit

(as discussed under item 5.5 of EC agenda)

- Advice on structure and management of archives
- Advice on archive rights to subtitle films

v Exchange of films and film programmes

- Request for list of classical films with best sources
- Circulation of programmes from other archives
- Circulation among member archives of programmes from developing

archives (proposals awaited)

- Holding of films of national interest in foreign archives
- Preprint material in foreign countries

vi Material support

- Regional centres for restoration
- Obtaining film stock (mostly B/W)
- Obtaining old equipment

vii Request for New Commission for developing countries

Mr KLAUE expressed doubts about the feasibility of this citing the problems which EC members like Brazil and Poona already had in obtaining funds to attend the EC.

viii Special Situations

Mr KLAUE also mentioned that Unesco had already allocated funds in its Budget to help Bolivia (see item 4.6) and to supply equipment and support for the archive in Bangladesh.

Mr ALVES-NETTO opened the discussion by clarifying that one was talking about developing archives in developing countries. He felt there was no need for a Commission as most of the suggestions could be handled via existing routines and/or via the Regional Seminars.

Mr KULA felt it was important not to waste FIAF funds by over-generous free distribution of FIAF publications, especially those for which established members had to pay and it was agreed that distribution should be carefully controlled.

In response to a suggestion from Mrs VAN DER ELST, Mr GARCIA-MESA expressed his willingness to be responsible for coordinating FIAF activities in this area. Mr KLAUE welcomed this and reiterated his view that the workload for the main officers of the Federation was significantly greater than in the past and it was therefore necessary for responsibilities to be distributed more widely within the EC.

It was agreed a list of the points made above would be made available immediately to the EC so that they could be taken account of in the planning of the Regional Seminars.

Discussion then followed on 3 topics:

(1) Questionnaire for developing archives in developing countries

Mrs VAN DER ELST reported that the questionnaire had been distributed in August to the 16 representatives who came to Stockholm but she had only received 4 replies. Mr KLAUE suggested discussion of possible further distribution of the questionnaire should be held over until the EC meeting in Vienna, when they would plan for the Experts Meeting and

perhaps suggest a survey of progress made in different countries on implementation of the Unesco Recommendation on the Preservation of Moving Images. He added that he had compiled all the ideas mentioned in Stockholm and sent them to Mr Arnaldo as a basis for the proposed discussions on Unesco future working programmes; copies of the letter would be made available to the EC and the Experts attending the Unesco meeting.

(2) Cineteca Nacional, Mexico

Mr GARCIA-MESA reported he had passed to Mrs VAN DER ELST for translation and distribution to the EC a letter and enclosures totalling some 20 pages in Spanish which he had received from Mr Fernando del Moral who had worked at CN for 8 years and been the CN representative at two FIAF Congresses. Mr del Moral had formally requested him to draw to the attention of the EC the difficulties he was experiencing in preparing his proposed history of the CN which was to include detailed information about the fire in 1982.

His two main complaints were:

- i he was fired immediately after the Oaxtepec Congress without explanation
- ii he has been denied collaboration and has had no response to his many letters to the different Mexican film authorities, which is making it impossible for him to complete his research for the book.

On the basis of the FIAF Rules, Articles 1 and 2, he was asking FIAF for moral support and wanted the matter discussed at the GM in Vienna.

Mr GARCIA-MESA recognised it was a delicate situation and was not sure that FIAF had authority to interfere in internal matters of this kind.

Mr KLAUE read out the statement from the CN which had been published in the Bulletin no XXV, indicating that Mr del Moral stopped working for them in April 1983 and CN did not sponsor or recognise the book he was writing about the history of CN.

Mr KLAUE suggested there should be no interference and no public discussion unless the matter was raised by CN at the GM. The EC agreed and it was decided that the documents should be deposited with the Secretariat for open access to the EC but they would not be translated or circulated.

Mr ALVES-NETTO felt it was likely Mr Del Moral was anxious to continue with the work because he had missing information about the causes of the fire and this could be important for FIAF. Mr KLAUE felt FIAF could not respond to speculation and press reports; the official report from the Fire Department and the officers of CN was in the FIAF files.

(3) Training : selection and possible sponsorship

Mrs WIBOM said they were considering taking a trainee from Thailand, to

work particularly in the areas of education and documentation. She asked if there were any guidelines available concerning recommended duration, selection of suitable candidates and whether Unesco would support the proposal.

Mr KLAUE felt it was important to obtain a reference concerning the person's qualifications and knowledge of the working language; questionnaires and c.v.'s alone were not reliable. Mr KULA felt it was useful to ask the local Embassy staff to interview the candidate or obtain a personal reference. Regarding possible Unesco funding, Mr KLAUE said they could ask Mr Arnaldo what money would be available; Unesco would be allocating money to FIAF under contract so it would be up to us to decide how to spend it.

DECISIONS & ACTION:

- i List of non-FIAF developing archives in developing countries to be prepared for Vienna by Mr KLAUE, Mr KULA and Mrs VAN DER ELST during March meeting in Brussels.
- ii When the list is available, decisions will be made on:
 - distribution of EC and Commission Reports as supplied to the GM.
 - action on possible holdings of films relating to these countries.
- iii No special item on the agenda for relations with developing archives
- iv The GARCIA-MESA/PIMENTA questionnaire to be distributed only to people who attend the Regional Seminars and who are thus known to us and known to be interested, rather than distributing by mail to unknown addressees.

7 PROJECTS UNDERWAY & NEW PROJECTS

7.1 EMBRYO 3

Mrs BOWSER reported the project was continuing and a formal report would be presented in Vienna. They expected but were not committed to complete editing in 1984 for publication in 1985.

7.2 SILENT FEATURE FILM CATALOGUE

Mrs VAN DER ELST presented the written Report on behalf of the Belgian Archive and pointed out that they were still awaiting replies from many archives. As no deadline had been indicated, Mrs VAN DER ELST was asked to ask Mr LEDOUX to send out a final reminder with a deadline and a request to all who had not replied to indicate whether they were still working on their return, had nothing to add or simply did not wish to contribute.

7.3 UNESCO COURIER

Mr DAUDELIN reported that he would be meeting the Editor, Mr E.

Glissant, at the end of the week to finalise the details of the special issue which is scheduled for publication in 1984.

7.4 ATLAS FOR THE IDENTIFICATION OF SLAPSTICK ACTORS

Mrs BOWSER reported that her collaborator on this project, Mr Karel Caslavsky from Prague had had to abandon the project temporarily for reasons of health and pressures of other work. She hoped to visit Prague immediately before Vienna to see what material would be available for the 1985 Symposium on the same subject (which would go ahead) but meanwhile suggested the Atlas should be deleted from the list of projects until further notice.

Mr KLAUE offered to write an official letter of thanks to Mr Levy and Mr Caslavsky for all the time and energy they had devoted to this project over some 10 years.

7.5 9.5MM ENCYCLOPEDIA

In the absence of Mr FRANCIS, there was no news of this project and the proposed market survey. Mrs VAN DER ELST to remind him to prepare a report on this project for Vienna.

7.6 PUBLICATION OF THE PAPERS OF THE RAPALLO SYMPOSIUM

Mr CINCOTTI regretted that the plan to publish the papers in Bianco e Nero had been finally abandoned. In 1981, Bianco e Nero was two years behind with its issues and the new President of the Centro Experimentale, who was also Director of the publication, had decided to cope with the backlog by publishing for the years 1980, 81 and 82, special issues containing the complete filmography of the silent Italian cinema from 1919. This meant that the Rapallo papers could not be published before 1984 or 1985 which Mr CINCOTTI felt was too late.

Mr DAUDELIN asked if it would be possible for FIAF to take over publication.

Mr CINCOTTI confirmed that the speakers' texts were available together with the recordings of the discussion and they would be very happy to provide full cooperation. Mr BORDE warmly supported the idea of publication as there was nothing available in print on this subject and he felt it would be very useful to publish something, even if very modestly in an edition of only 3 or 400 copies.

Mr KULA suggested a preliminary estimate of costs should be prepared but the EC felt they had already done something similar for Varna which had not cost very much and it was better to go ahead immediately.

ACTIONS:

- i Mrs VAN DER ELST asked that the tapes be transcribed by the Italian organisation which had done the other Symposium as their work had been quick and reasonably priced.
- ii On the question of copyright, Mr CINCOTTI was sure there would be no problems but agreed to send a circular letter to the authors

asking for a reply in 30 days if they had any objections.

iii Mr BORDE volunteered to check the French text.

iv Mrs VAN DER ELST to be responsible for coordinating publication.

7.7 REVISED EDITION OF THE "HANDBOOK FOR FILM ARCHIVES"

Mrs BOWSER reported she had received a handful of suggestions from FIAF members and the Commission Chairmen had promised their cooperation. The preliminary timescale was for material to be submitted by the end of 1984.

7.8 INTERNATIONAL BIBLIOGRAPHY ON THE CINEMA

Mr KLAUE reported that after a long silence, several letters to Roumania and a meeting in November 1983, he had had a letter from the Roumanian archive at the end of December confirming that they were happy to report they had received government subsidy for 1984 and were working on the period 1975 to 1980. They accept the need to bring it up to date so it was available as a working tool for members but they had not indicated which year they would work on next.

Mr KULA felt that if the bibliography for the period 1975-80 was to be published only in 1986 it was a terrible waste of time. Mr KLAUE agreed and had tried to indicate this to them, though in gentler terms, but they had explained it was difficult to compile the data and printing took a long time in Roumania. Mr KULA, Mr DAUDELIN and Mrs BOWSER pointed out that it required considerable investment by members to obtain the information, especially in North America, where so much was published, and the "collators" would be unwilling to continue when there was no sign of publication.

Mr DE VAAL suggested it would be best for the project to be abandoned if they couldn't bring it up to date but Mr KLAUE thought it would be very severe to take such a decision at the very moment they reported obtaining funds for the project. He would like to continue the dialogue with them and, as suggested by Mr DAUDELIN, he would point out that the project was useless unless it covered up to date material: they should make a firm commitment that the 1983 information would be published in 1984. He would also suggest that the material could be printed in Brussels cheaply and quickly. The survey work should be begun immediately so that they can make a report in Vienna on progress.

7.9 BIBLIOGRAPHY OF CATALOGUES OF ANCIENT CINEMATOGRAPHIC EQUIPMENT

Mr DAUDELIN reported they were continuing to receive interesting documentation from members, most recently from Sofia and Stockholm.

7.10 SUMMER SCHOOL 1984

Mr KLAUE referred to the first information sheet which would be sent out shortly. They hoped to bring participants to Berlin via cultural agreements with developing countries. No funds were available from Unesco on this occasion.

He would welcome mention of the Summer School in the Bulletin but thought the next issue would be too late except for last minute applications.

7.11 SURVEY ON USE OF FILMS IN MEMBER COLLECTIONS

Mrs BOWSER referred to her 3-page written report summarising the replies received from 22 reponses. She was disappointed that only about one third of members had bothered to reply and she wondered if there was therefore enough interest to make it worthwhile as a topic for a future FIAF Congress. In particular there had been no reply from the Italian members who had raised the question in the first place.

As several EC members mentioned that they had sent in replies which were not listed, Mrs BOWSER decided to put a note in the Bulletin listing the replies received and asking others to reply or send another copy of their reply so that she could present a more complete report in Vienna.

Mr ALVES-NETTO thought it would be useful if someone could make an analysis of these replies in conjunction with the replies to Mr BORDE's questionnaire on programming two years previously.

Mr KLAUE asked what should be done with the results and whether the information would be misused if it was made public. Several members agreed it was a difficult decision to make; Mr CINCOTTI felt those who had contributed should have right of access to the replies but if it was issued to all FIAF members that was tantamount to making it a public document. Mrs BOWSER felt the form and extent of presentation could be decided by the EC before the GM. Ms ORBANZ felt the survey was intended as a starting point for questions to be formulated for discussion in Open Forum but it was not necessary for the detailed replies to be published.

In considering the possible use of the replies as starting points for planning a session in Open Forum or a Symposium (perhaps in 1986?), the EC discussed at some length the difficulties in drawing the line between cultural and commercial use of films. As far as Vienna was concerned, Mr KULA felt that a one-third response was not sufficient to enable any clear generalisations to be made concerning FIAF members' practices. If the matter was to be pursued, then efforts should be made to get at least two-thirds responses. He did not feel it was appropriate to attempt to give advice to members on these issues but simply to make them aware of procedures and practices among member archives and provide a statistical basis for discussion. Mr DE VAAL and Mrs BOWSER felt Vienna was too soon to attempt a more rigorous discussion of the problems in drawing the line between cultural and commercial use.

7.12 GUIDELINES FOR VISITORS AND SUBSCRIBER SERVICE

Mr KLAUE reported that the Guidelines for Visitors had been amended to take into account the changes agreed at Stockholm. After much searching for a suitable phrase, it was decided that "non-FIAF participants" was a more satisfactory term than "Visitors"; the French term would then be "participants extérieurs à la FIAF".

The text of the draft "Subscriber Agreement" was then discussed. Mrs WIBOM pointed out that as a subscriber to many publications, she had never been asked to sign an agreement of this kind and it was agreed in discussion that the term "agreement" should be dropped. However, it was pointed out that the services offered were much more than the provision of publications.

The document had been designed to meet the needs of organisations which wanted to be associated with FIAF activities but were prevented by their own organisational status from applying to be Observers (and later Members) and for this reason the subscription had been set at the same rate as that for Observers. Mr DE VAAL was concerned that the document would cause problems as the services appeared to be offered to all comers; he did not think for instance that FIAF would want private collectors to have access to these privileges. It was however stressed that the document would only be issued to organisations who had already requested closer contact with FIAF and which FIAF wanted to cooperate with. The document was not designed to attract new Subscribers but simply to advise those whom FIAF had chosen what services could be provided.

Mr KULA therefore suggested the document should begin with the following phrase: "Subscribers accepted by the Federation will receive the following services:"

In the subsequent discussion it was agreed that :

- Points Ia and b should be amended and merged to read:
"Reports and publications that are distributed without charge to Members and observers of FIAF"
- The list of FIAF addresses would also be offered as it was no secret.

Mrs BOWSER and Mr KULA asked if it would be desirable to give Subscribers the opportunity to consult FIAF experts such as the Commission Chairmen but it was felt simpler to make no mention of the possibility.

It was finally agreed that the document could be much simpler, with the first two paragraphs indicating simply that Subscribers had no formal status within FIAF but the services listed would be provided on payment of the appropriate Subscriber fee.

Mrs BOWSER asked that the list of FIAF addresses should clearly indicate the "non-status" of Subscribers, with their list being headed, for instance: "List of Subscribers to FIAF services who do not have any formal status within FIAF"

The document should specify the current amount payable (ie 400 Swiss francs in 1984)

Mrs WIBOM felt the Subscriber service might be useful as an introduction to the work of the Federation; she felt Unesco might be encouraged to use it in areas where they were trying to encourage archive activity.

- 7 Active participation in Film Festivals (Mr DAUDELIN)
eg showing archive films from different regions
get FIAF President on the Jury at Cannes, Berlin, Tunis, etc
Round Table on archive problems in Tunis, Tashkent
active presence in Havana (Mr GARCIA-MESA)
- 8 Homage to great archive pioneers (Mr NAIR)
eg Henri Langlois, Iris Barry, Ernest Lindgren
during Congress and via special archive programmes
- 9 Enlist the support of FIAPF (Mrs WIBOM)

Anniversary publication

In the discussion of the most appropriate publication, Mr KULA felt an official history would be difficult to produce in time; he preferred a dossier that was more of a collage of FIAF photos, documents, correspondence showing its range and diversity. He felt this would be more interesting and more practical to realise in time. It was in any case necessary to start straightaway to ensure it was a quality publication.

Mr CINCOTTI did not think a formal official history was appropriate and wanted to stress the work of the Federation and its Commissions. Mr DAUDELIN felt it was important not to produce anything too academic; they should aim to interest a wide public.

Mr GARCIA-MESA agreed it was important to start straightaway and proposed a long list of suggestions for what he called the "Golden Book":

- long article on FIAF history by committee of founder archives
- FIAF latest Statutes and Rules
- List of FIAF Members and Observers through the years
- List of FIAF publications
- Historic survey of work carried out by each Commission
- Unesco Recommendation on the safeguarding of film
- Relations with other international organisations
- Relations and support offered to archives in developing countries
 - eg regional seminars in Africa and Asia
- Summer Schools
- Expert exchanges between archives
- List of all 50 Congresses, with dates, locations, host archives
- List of Seminars at Congresses
- Photos of FIAF history, congresses and other events

Other suggestions were:

- memoirs of people linked with FIAF in the past (Mr POGACIC)
- statistics on films preserved via FIAF members (Mrs BOWSER)
- appreciations from famous people whose films had been saved by

specific archives (eg Lillian Gish might pay tribute to MOMA for saving 3 films which would otherwise have been lost for ever) (MR DAUDELIN)

DECISIONS

- i 50th Congress to be held in Paris, subject to confirmation from hosts who would be asked to present preliminary proposals in Vienna
- ii Reserve fund to be opened in next Budget (suggested by Mr DE VAAL)
- iii Working party to meet in Vienna before the EC meeting to prepare preliminary proposals for EC and GA
- iv Volunteers for specific tasks noted as follows:
 - Publication (Mrs BOWSER)
 - Photo exhibition (Mr DE VAAL)
 - Personal memoirs (Mr POGACIC)
 - Historical review of FIAF (Mr BORDE)
- v Initial working party: Mrs BOWSER, Mr DAUDELIN, Mr BORDE, Mr KLAUE
- vi Contributions welcomed from all
- vii Each geographical area to be specifically considered (request from Mr ALVES-NETTO)

7.14 GLOSSARY OF LABORATORY TERMS

There was no report from Mr Spehr but Mr KULA reported that the work was being done by Madeleine Max at the Library of Congress and they hoped to have it ready by the end of 1984. FIAT were also interested in the project because of the overlap of terms used in television as well.

7.15 ANNUAL BIBLIOGRAPHY OF FIAF MEMBERS' PUBLICATIONS

Mr KULA reminded the EC that they had circulated members asking for help in compiling a record of all the films made by member archives. He suggested this might be useful in connection with preparations for the 1988 Congress (eg possible source of stills not available from elsewhere)

7.16 PUBLICATION OF THE TECHNICAL SYMPOSIUM IN STOCKHOLM

See Preservation Commission Report (item 5.1)

7.17 MISCELLANEOUS

Mr KLAUE asked for comments on the various projects which there was no time to discuss in the Stockholm Open Forum :

- (1) Bibliography of Film Literature in Spanish (Mr CASANOVA)

Project deleted in the absence of information

(2) Statistics on members' activities

Mr KLAUE mentioned a Unesco document on archival statistics which might be useful. He felt we should formalise in some way the information received from members on topics like holdings, acquisitions, preservation work, so that useful comparisons could be made (eg standardisation on meters or feet, reels or titles, etc.) He would be willing to work on a preliminary proposal.

Mr KULA said it would be useful but, citing the experience of the ICA and others over many years, pointed out that it was not easy. He volunteered to prepare a draft drawing on ICA work.

Mrs BOWSER suggested that for publicity purposes the number of titles was the important measure, not the number of reels or feet.

Mrs ORBANZ stressed that recommendations could be made for standardised reporting but the EC should recognise that in many cases it would be difficult for archives to comply and they should not be pressured. Mrs BOWSER also stressed that plenty of advance warning would be needed if reporting procedures were to be changed.

Mr KULA felt even the general public would be interested to have a distinction between different types and categories of material (16mm, 35mm, negatives, prints, videos, etc.)

DECISION: Mr KULA to prepare preliminary proposal for Vienna.

(3) Customs problems

A survey of legislation was begun some years before but never completed. It was agreed to pursue the project only if it was raised again in the GM.

(4) Survey of Surviving World Cinemas (Reykjavik)

Reykjavik had suggested FIAF should initiate an inventory of old cinemas and attempt to protect key historical ones from destruction. Mr KULA suggested that a suitable way to obtain funding for a world-wide project might be via a cultural heritage programme within Unesco (Protection of Monuments programme). In this way, the issue of the future of a particular building could thus be removed from the local or national context and placed in the context of the world's cultural heritage.

Mr ALVES-NETTO said a report on such cinemas in his own country was shortly to be published. He felt archives should be recommended to develop their own national or local surveys. Members of the EC mentioned that books had already been published on "movie palaces" in the United States, France, Canada and Australia.

Mr CINCOTTI thought it was a very interesting project which could be developed at a national level. However there would be difficulties of definition: some cinemas had been in the same location but had been transformed over the years; others had been switched to alternative uses.

Mr ALVES-NETTO thought it was interesting to report on the extent of the changes through the years. He stressed that the surveys would be useful in attempting to preserve the theatres.

Mr NAIR thought the objective should be to try and preserve the theatres which were of architectural or historical importance. They had recently lost a fight to save an old cinema in Poona.

Mr GARCIA MESA suggested members should be asked to seek help from their National Commission for Cultural Heritage.

Mr ALVES-NETTO suggested FIAF should intervene in particular cases to help the local archive. Mr KLAUE confirmed that FIAF had done this in the case of Iceland and they had managed to delay action and create some public interest but they had not been able to save the cinema in question. Mrs WIBOM reported that in the past the Scandinavian archives had been invited by Iceland to a meeting at which they presented their various problems; a major difficulty in trying to save the cinema was that nobody could be found with the appropriate resources to take responsibility for it.

DECISIONS:

- i Add to list of projects to be discussed with Unesco in Vienna
- ii Invite members to initiate national surveys (via EC?)
- iii Write and thank Iceland with indications of possible actions (Mr KLAUE)

7.18 MANAGEMENT OF PROJECTS UNDERWAY LIST

In line with recent discussion of the need to share responsibilities among the EC, Mrs ORBANZ volunteered to take responsibility for keeping the List of Projects underway and ensuring that appropriate progress reports were produced on time.

8 FINANCIAL REPORT

8.1 ACCOUNTS AND BALANCE FOR 1983

Mr DE VAAL presented the detailed Profit and Loss Account for 1983 and the list of Subscriptions outstanding at the end of December 1983, which included two Members who had not paid for 1982 either (Rio de Janeiro and Washington/LC).

Mr ALVES-NETTO mentioned that Brazil had done its best to pay; the money was deposited with his country's central bank but currency regulations prevented it being transferred out of the country. He was exploring as an alternative the possibility that Belgium or Switzerland would pay for him in exchange for films. Mr DE VAAL pointed out that the mechanics of payment were the responsibility of the individual archives, not of FIAF itself, but Mr ALVES-NETTO felt it was important for new archives

with similar problems to be aware that solutions could be found through such bilateral arrangements.

DECISION:

Reminder to be sent to all those who had not paid indicating that they would lose the right to vote at Vienna if they had not paid by then but pointing out that the EC could make exceptions if they were formally advised of "special circumstances".

8.2 DRAFT BUDGET FOR 1985

Allocations for the separate items were agreed in discussion.

On the question of increased postage rates, Mr SCHOU mentioned that Australia needed all documents to be sent by air but was able to refund the total postage incurred on their account.

It was decided to amend the Summer School heading to cover any kind of Training and open a new heading for the 50th Anniversary Fund.

9 RELATIONS WITH UNESCO

Mr KLAUE reported on the positive relationship with Unesco and the projects on which Unesco was working with FIAF :

- 3 Regional seminars (Poona, Brazil & Mozambique)
- Publication of Preservation Manual (\$10,000 + possible further \$2000)
- Fellowship training contract (FIAF to decide allocations)
- Experts' Meeting in Vienna
- Support in Special situations (Bolivia, Bangladesh & Poona)
- Invitations to 4 Unesco Meetings

The 4 Unesco meetings were:

- i Ministers for Culture and Education in Developing Countries, held in Pyongyang, 9.83; FIAF represented by Korean Film Archive
- ii International Programme for Development of Communication, held in Tbilisi (FIAF did not participate)
- iii General Assembly, especially Culture Section, Commission IV, held in Paris, 11.84 (Mr BORDE and Mrs VAN DER ELST)

Mr BORDE reported that he took part in the discussion in order to support the amendment proposed by FIAF via the DDR for a long term programme to promote and support archives for moving images. To draw attention to the gaps in the present world situation he had compared the number of archives and countries represented in Europe and Africa:

	Europe	Africa
Number of archives	38	5
Number of countries with archives	26	5

with archives

26

5

He also drew attention to the Regional Seminars, the Summer Schools and the fact that FIAF members were ready to support government initiatives in pursuit of shared objectives.

Mr BORDE mentioned that Italy had proposed the compilation of national or thematic anthologies of film and Spain and Mexico (UNAM) had jointly proposed that the idea of the World History Project should be developed with each National Commission taking responsibility for producing its own history, possibly using a common model (Unesco had budgeted \$5000 for the WHP in 1984).

At a private meeting with Mr Arnaldo, Mr BORDE had been asked to contract to produce a practical document for the Experts' Meeting in Vienna, summarising the reasons for the loss and destruction of films; the report previously commissioned by Unesco was disappointing, principally because it had been assigned to someone unfamiliar with archive work.

In connection with the Italian proposal, Mr CINCOTTI mentioned that Italy had already completed 3 thematic anthologies (on neo-realism, Visconti and De Sica). Mr KLAUE said Mr Fulchignoni had approached him informally some 3 years ago for FIAF support but had never followed up with an official request; he did not think the project had any official recognition by Unesco as yet.

iv Symposium on Cultural and Social Impact of Communication Technologies,
held in Rome, 12.83; FIAF represented by Mr CINCOTTI

Mr CINCOTTI reported that the meeting was very disappointing, concerned more with philosophy than with practical ideas.

Mr KLAUE mentioned that as members with B status in Unesco they were being invited to many meetings but were expected to fund the trips themselves; only for the last one had Unesco been willing to pay the travel expenses of a FIAF delegate. Apart from the expense, it was not easy to forecast whether the meeting would be worth attending at all.

10 RELATIONS WITH OTHER INTERNATIONAL ORGANISATIONS

10.1 LIAISON GROUP OF NGO'S IN AUDIO-VISUAL FIELD

Mr KLAUE reported that the Group had met in June 1983 and were still discussing the possibilities of exchange of information and joint projects. There was considerable enthusiasm for another joint Symposium, but most of them had already scheduled their meetings for some years ahead. There was a possibility that FIAT might join with us in West Berlin in 1987. FIAF would be organising the next meeting of the Group, in Brussels in March 1984.

Mr KULA mentioned that there was some talk of a project to compile documents on the conservation of film, television and recorded sound, together with a commissioned introduction, in order to provide a basic reference text for archives. If it was published soon, in 3 or 5 languages, it would be very useful for many developing countries and the various workshops and training programmes.

10.2 ICA

FIAF is invited to their Congress in September 1984 in Bonn. Two FIAF members are already attending the Working Group on Audio-Visual Archives, Dr Kahlenberg as Chairman and Mr KULA as member. Mr KULA was asked to represent FIAF at the Congress (Mr KLAUE to advise ICA).

Mr KLAUE referred to ICA's 2nd medium-term plan, 1983-87, which included a number of activities which overlapped with FIAF concerns, eg meetings on legislation, preservation techniques, building construction, security, etc. Mr KULA agreed that almost all topics discussed by the ICA could include reference to moving images. The ICA had primarily been concerned with government records which until recently had not included much audio-visual material; now, especially under pressure from their increasing concern for less developed countries, the situation was changing very rapidly. Mr KLAUE felt FIAF should make clear its wish to cooperate with ICA on some specific topics so that experiences might be shared and work not duplicated.

10.3 FIAT

Nothing to report (See Publication of Stockholm Minutes, item 5.1 (9)).

10.4 FICC

Mr KLAUE reported that FIAF was invited to their Congress in Helsinki but no-one had been free to attend. However, he had met the Secretary-General of FICC at the Leipzig Film Festival and they had agreed to maintain informal contacts.

FICC would like their Library to be on FIAF members' mailing lists; they in turn would be willing to circulate their Bulletin and other publications. Mr KLAUE reported that they were becoming much more active with Festivals and increasing membership in more and more countries; they would certainly be pleased to submit an article on their activities to our Bulletin if invited.

DECISION:

- i A notice of FICC request to be put in the FIAF Bulletin.
- ii Send FIAF membership list to FICC for their mailing list
- iii Invite them to write article for FIAF Bulletin (Mr KLAUE)

10.5 COUNCIL OF EUROPE

MR KLAUE referred to their meeting last year in Greece which was to discuss recommendations on the preservation of moving images but FIAF

received no invitation and no information.

10.6 OTHER

Mr BORDE asked if there was any further news of the "Association Internationale de collectionneurs de films" founded in Metz in 1982 as he had recently been invited to the first international meeting of the "Cinematheques Alternatives et Collectionneurs cinematographiques".

Mr CINCOTTI reported that an Association of Italian collectors, including the archive of the Venice Biennale, had recently met in Rome and he had heard afterwards, that they had issued a statement asking that some of the state aid to the official Italian Cinematheques should be made available instead to the private collectors "as their work was much more important". He had written to the President of the Biennale asking how he thought he qualified to belong to such an organisation.

DECISION: No action.

11 NEXT FIAF CONGRESSES

11.1 1985: NEW YORK

Mrs BOWSER reported that the final details would be presented at Vienna when her Director would also be present. There was some problem with meeting rooms

and she asked and obtained EC approval to schedule the Members' Only session (including elections) in the cinema in the evening. She also asked for names and addresses of the "Basic Neds Group" to be supplied as soon as possible so she could start applying for funds. She mentioned that Cannes 1985 was scheduled for May 3 which would overlap with the FIAF Congress.

In response to a question from Mr CINCOTTI, she reported they hoped there would be no visa problems and they had already made contacts in the International Conference Section and the Visa Section; she would be asking at Vienna for names of participants so that applications could be submitted in good time. Mr KLAUE thought there might be some difficulty with North Korea, Vietnam and Cuba, but they may decide they could not afford to attend anyway.

11.2 1986: CANBERRA

Mr SCHOU reported that the future of the National Film Archive in Australia for the next three years was under review and a decision was expected in early February, so more information would be available thereafter.

Mr KLAUE asked that detailed information be available in Vienna, especially any arrangements that can be offered to help with travel and/or staying costs, so that budgets can be planned.

11.3 1987 & 1988

Mr KLAUE suggested there should be a formal decision in Vienna for these two years. Mr DAUDELIN said that West Berlin were the only candidates for 1987 and, in view of the EC decision in favour of Paris for 1988, pointed out that Lisbon needed to be contacted before Vienna.

Mr DAUDELIN and Mr BORDE both stressed that for the 50th Anniversary it was desirable that all the Members and Observers in France should be joint hosts.

Mr NAIR said Poona was a candidate for 1989.

DECISION

- i Mr DAUDELIN to contact Mr Franz Schmitt asking for formal invitation from CNC on behalf of all French archives.
- ii Mr DAUDELIN to contact Lisbon.
- iii West Berlin to be asked for more formal invitation.

12 MISCELLANEOUS

12.1 MANAGEMENT TRAINING POSSIBILITIES

Mr SCHOU mentioned a request from the Institute of Aboriginal Studies, Canberra for advice on identifying an archive where Michael Lee could go to acquire management skills. He was advised to approach an archive of similar size and try for a bilateral arrangement. Alternatively, he should bring a more detailed statement of needs to the next EC meeting and the individuals would try to find a solution for him outside the meeting.

12.2 TRANSLATIONS OF INTERTITLES

Mr GARCIA MESA mentioned the problems of translations of intertitles which were in many cases quite inconsistent and asked if this could be discussed in Open Forum. The aim would be to study the possibility of making lists of intertitles of a selection of classical films to be edited and distributed for internal use and scholars, to allow them to check their own prints. He mentioned the excellent work done by the Film Department of the Museum of Modern Art when they did a frame by frame study of "Intolerance" which was extremely useful and enabled them to correct their own print and discover that they had one intertitle which was totally wrong.

Mrs BOWSER said she would like to extend it to a theoretical discussion on the Principles of Restoring Classic Film. Everyone was doing restorations and she thought it was time to discuss the principles. (For instance, they were already preparing a new version on "Intolerance"). Mr KLAUE agreed it was a good subject to mention at the Open Forum in Vienna but it was a big subject and would need a subsequent project or Symposium. Mr KULA mentioned that foreign language versions were often free adaptations rather than a translation, with extra titles to explain the story better. He felt a list of the original intertitles, with careful literal translations, would be a useful starting point.

Mr KLAUE mentioned that for films shown in Germany (whether German original or foreign films with translations) the intertitles were part of the Censorship document and were therefore available publicly. Mrs BOWSER said that American versions would be recorded with the Copyright records and Mr KULA referred to the records of the New York State Censorship which had been microfilmed in the NY State Archives.

Mr KLAUE advised Mr GARCIA MESA to mention it at the Vienna Open Forum and hope that it would be taken up for a future Congress, perhaps the 50th Anniversary. It would offer FIAF a marvellous opportunity to invite some great orchestras of the world to play the music for some of the great films the archives have restored.

12.3 ARTICLE 104 ARRANGEMENTS IN ITALY

Mr CINCOTTI reported that the 3 archives in Italy had agreed that the quarrel was over: only one archive need be notified in future and it could be any one except when the event directly concerned one of the three cities.

ACTION:

Italian members to inform members at GM or via Secretariat or Bulletin.

12.4 NEXT EC MEETING

Mr CINCOTTI and Mr ALVES-NETTO both volunteered to host the next EC meeting at the end of 1984, in Rome and Rio respectively, and both confirmed that their invitation could stand for 1985 if the other were chosen.

Timing

November was the preferred month. The following factors were mentioned:

- FIAF/Unesco Regional Seminar in Rio at end of October (MM KLAUE, DAUDELIN, GARCIA-MESA, ALVES-NETTO, STAYKOVA attending)
- Rio Festival begins on November 7.
- Havana Festival is at the beginning of December.
- Perpignan Festival is at the end of November (Mrs BOWSER attending).

If in Rio, the ideal time would be the first week in November; the second week was also possible, but not later.

If in Rome, it could be held any time as long as it was over by the 22 November. Ideally, it should be late enough to allow Regional Seminar participants time in their archives before travelling again.

"Inducements"

Mr CINCOTTI hoped to be able to offer some hospitality and help with staying costs; Mr ALVES-NETTO hoped to be able to offer substantial reductions in air tickets and hotel costs.

Mr CINCOTTI offered a tour of the newly equipped basement of the Cineteca Nazionale; Mr ALVES-NETTO offered Rio in the spring and its beaches.

DECISION: Both to bring firmer proposals for decision at Vienna.

Mr KLAUE then closed the meeting, thanking everyone for their contributions and especially Mr BORDE, his staff and his family, for hosting the EC in Toulouse.

E N D S